

\* FEB 1977

MEMORANDUM FOR: ✓ Chief, Personnel and Training Staff, OL *Negative*  
Chief, Procurement Management Staff, OL  
Chief, Security Staff, OL  
Chief, Logistics Services Division, OL  
Chief, Printing and Photography Division, OL  
Chief, Procurement Division, OL  
Chief, Real Estate and Construction Division, OL  
Chief, Supply Division, OL  
Chief, Budget and Fiscal Branch, EO/OL  
Chief, Systems Analysis Branch, EO/OL

FROM : James H. McDonald  
Director of Logistics

SUBJECT : Communications Requirements for FY 1979-1983

1. The Office of Communications (OC) has requested up-to-date information regarding future requirements for communications support for the Fiscal Years 1979 through 1983. Addressees are requested to review their requirements and submit a response, including the following information:

a. Requirements for secure voice, data, and facsimile communications should be included as well as record communications needs. It would be helpful to OC, in preparing detailed cost estimates, if the specific locations and other related information is identified.

b. Identify services now received that can be eliminated or reduced; and, if so, by how much.

c. In those cases where precise forecasts are not possible this far in advance, please indicate the number of various types of activities and geographic locations.

2. The Plans and Programs Staff (P&PS) has been designated as the focal point for this project. It is requested that your response be submitted to P&PS by 10 February 1977. Negative responses are requested and may be made by calling [redacted] P&PS, on extension [redacted] [redacted] *STATINTL*

[redacted]  
James H. McDonald

*STATINTL*